



Office of the

Pr. Chief Commissioner of Income Tax, AP & TS
10th Floor, B Block, I.T. Towers, AC Guards,
Masab Tank, Hyderabad - 500004

TELE NO. 040-23425236 FAX:040-23425199 Email: itofinsec@gmail.com

F. No. Pr. CCAP/ITO(F)/Budget Grants/ 2020-21/ Date: 18/11/2020

To

All Pr.CsIT/CsIT under BCA of Pr.CCIT, AP & TS, Hyd.

Sub: Clarification on DDO Setup post implementation of faceless assessment scheme 2020 -reg.

Ref: Pr.CCIT, AP &TS, Hyderabad's OM dated 21/10/2020, ADG (Delhi) letter F.No. DIT(EB)/Creation of BCA/2020-21/437 dated 16/09/2020
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Kindly refer to the above.

2. As per the above OM, the DDOs of PCIT/CIT charge will function as DDO for entire charge of respective PCIT/CIT with effect from 01/11/2020. Hence, you are requested to direct DDOs of all the Ranges under your charge to hand over the duties to AO (DDO) of respective PCsIT/CsIT.
3. In case of Mofussil stations, the existing set up of DDOs may be followed for the functions of DDO. Where DCIT/ACITs are functioning as DDOs at Mofussil stations and the post is diverted to ReACs, ITO (Ward-1) must perform the duties of DDOs.
4. Offices of Pr.CsIT (ReAC) may continue to use the DDO Codes of erstwhile PCsIT (before diversion) available with them as an interim measure till further directions are received from the board. LPCs of officers/officials transferred must be issued to the DDO Codes presently used by the respective charges.
5. At Mofussil stations where some of the Charges are diverted to ReACs, the officers/officials may continue to draw salaries from the existing DDOs.
6. It is observed that at some of the charges fund utilization is very low. You are requested to direct all the AOs/DDOs under your charge to expedite the processing of bills under all the object heads and submit a comprehensive report on pending bills immediately.

Yours faithfully,

(Signature)

(PEEYUSH SONKAR)

Commissioner of Income Tax
(Admn & TPS)

O/o. the Pr. CCIT, AP & TS, Hyderabad